

Adopted June 1977  
Revised May 1991  
Revised March 2005

BY-LAWS OF THE  
SOCIETY FOR ARCHAEOLOGICAL SCIENCES

ARTICLE I: NAME

The organization shall be known as the 'Society for Archaeological Sciences'.

ARTICLE II: OBJECTIVES

1. The general objective of the Society for Archaeological Sciences shall be to provide a professional society for those involved and interested in physical and natural science applications in archaeology and paleoanthropology.
2. The specific and primary purposes are:
  - (a) To establish a forum from which current issues and advancements in archaeological science and archaeometry may be presented and discussed;
  - (b) To promote awareness and provide information that will aid Archaeologists, Anthropologists, and other related professionals of the problems and the potentials of the application of techniques adopted from the physical and natural sciences as used in archaeological scientific research;
  - (c) To maintain an active program for the promotion and implementation of interdisciplinary research in archaeology;
  - (d) To encourage research and the preparation of papers and reports on archaeological science topics;
  - (e) To encourage high technical standards by all who are active in field of archaeological scientific study and related studies;
  - (f) To establish a code of conduct directed towards these ends
  - (g) To cooperate with other archaeological, anthropological, archaeological scientific, and archaeometric associations and societies; and
  - (h) To advance relations with governmental agencies and the public in general; all without pecuniary profit to any director, officer, or member.

### ARTICLE III: POWERS

1. The Society shall have the power to receive, administer, and disburse dues, assessments, and other grants to further its ends; to acquire, hold absolutely or in trust for the purposes of the Society, and to convey property, real and personal; to publish newsletters, reports, bulletins, journals, conference proceedings, and monographs; to affiliate with other organizations in the pursuit of common aims, and to appoint delegates or representatives to such organizations; to establish branches, sections, or divisions, on a regional or functional basis; and to engage in such other activities as are in keeping with the objectives of the Society.

2. No part of the net receipts of the Society shall insure to the benefit of or be distributable to its members, officers, committee members, or other private persons, except that the Society shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the Society as set forth in the Articles of Incorporations and these By-laws.

3. The Society shall not promote propaganda or otherwise attempt to influence legislation; nor shall the Society participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of the candidate for public office. Notwithstanding any other provision of the Articles of Incorporation and these By-laws, the Society shall not administer or conduct any other activities which are proscribed for organizations exempt from Federal income tax under paragraph 501 (c) (3) of the International Revenue Code of 1954 (or the corresponding provision of any future Internal Revenue Code) or which are proscribed for organizations to which contributions are deductible under paragraph 170 (c) (2) of the Internal Revenue Code (or the corresponding section of any future Internal Revenue Code).

### ARTICLE IV: MEMBERSHIP

1. Membership in the Society is open to any person in sympathy with the objectives of the Society, as set forth in Article II.

2. The Society shall have several classes of membership as determined by a vote of the Executive Board. Each member in good standing shall have one vote in the transaction of the business of the Society and shall be eligible for any elective or appointive office in the Society, subject only to restrictions defined elsewhere in the Articles of Incorporation and these By-laws.

3. Annual membership dues shall be set at a level as recommended by the Executive Board. From time to time, the annual dues payable to the Society by its members shall be reviewed yearly by the Executive Board and adjusted as needed.

4. Any library, museum, university, school, college, or other institution may subscribe to the publications of the Society without privilege of membership. The annual cost of such subscription shall be fixed by the Executive Board and shall be reviewed yearly and adjusted as needed.

4. Each individual member in good standing shall receive all of the Society's publications issued during the year and covered by the member's dues.

5. The Executive Board may, by a three-quarters vote remove from the membership rolls any member whose acts are contrary to the ideals, objectives, and accepted standards of the Society as set forth in Article II, and the code of conduct established by vote of the membership of the Society. The action of the Executive Board may be subject to an appeal to the Society at its General Meeting.

6. The General Secretary shall be empowered to discontinue the membership of any person for non-payment of dues for one full year.

7. No member shall be personally liable to any creditor of the Society for any indebtedness or liability, and any and all creditors shall look to the Society assets for payment.

#### ARTICLE V: ORGANIZATION

1. The Executive Officers of SAS shall consist of a President, a President-elect, an immediate Past President, and, if appointed, one or more Vice Presidents. The President-elect shall be elected in the manner prescribed in Article VIII of these By-laws. The Vice President(s) shall be appointed by a majority vote of the Executive Board, shall serve for one-year, and may be reappointed without any limitation as to length of service.

2. If required, as determined by the Executive Officers, as reviewed annually, Consulars shall be appointed. The Consulars of the Society shall consist of up to five members of the Society appointed by the Executive Board to represent disciplinary and subdisciplinary specialties in archaeometry not represented on the Executive Board by those serving as officers in any particular year. The Consulars of the Society shall serve for one-year and may be reappointed without any limitation as to length of service.

3. The Executive Board of the SAS shall consist of the Executive Officers, the General Secretary, the SAS Bulletin Editor, and one of the editors of the Journal of Archaeological Science and/or Archaeometry as designated by the Executive Board.

4. The President-elect shall be elected for a two-year term, at the conclusion of which he/she shall succeed to the Office of President to serve a two-year term. The immediate Past President shall remain as a member of the Executive Board for two years following his/her term in office as President. The Editor of the SAS Bulletin, the Publication Officer, and the General Secretary of the SAS shall serve until replaced by action of the Executive Board.

5. No restriction is placed on officers seeking re-election to the same or different office within the Society. Nor is any restriction placed on officers being reappointed to the same or a different office within the Society.

6. In the event of the absence, death, resignation, removal from office or incapacity of the President as determined by a majority of the vote of the Executive Board, the duties of the office shall be assumed by the President-elect if such position is filled at the time. If it is not, the duties of President shall be assumed by a member of the Executive Board. The tenure of an individual so appointed shall terminate following the election of his/her successor.

#### ARTICLE VI: DUTIES OF OFFICERS

##### 1. The President:

- (a) shall preside over all meetings of the Executive Board, be the presiding officer of the Society, have the usual appointive power, and shall exercise all the duties and responsibilities commonly associated with this office, except as provided in the Articles of Incorporation and these By-laws;
- (b) may appoint representatives of the Society to other societies, agencies, or councils or select such representatives from slates submitted by other societies, agencies, or councils;
- (c) shall recommend to the Executive Board the Editor of the SAS Bulletin;
- (d) shall, with the advice and consent of the Executive Board, appoint all necessary committees and define their duties;
- (e) may designate members in various regions to represent the interests of the Society in that region;
- (f) shall sign all written contracts authorized by the Executive Board, except that basic contracts for printing and other matters necessary to publications shall be signed by the General Secretary and the Editor of the SAS Bulletin.
- (g) The actions of the President in exercising the duties and responsibilities of the office shall be subject to review and approval of the Executive Board.

2. The President-elect shall serve during the two years prior to the assumption of the duties of president. Under the direction of the Executive Board, he/she shall be responsible for planning the General Meeting of the Society.

3. The immediate Past President shall serve as a voting member of the Executive Board for two years after his/her term in office as President has ended. The principal role of the Past President is to provide continuity and experienced guidance.

4. The Vice President(s) shall be assigned various responsibilities by the Executive Board during their one-year terms. The actions of the Vice Presidents shall be subject to review by the President and review and approval by the Executive Board.

5. The General Secretary shall be responsible for the funds in the treasury, the preparation of budgets and overall supervision of the financial affairs of the Society subject to review and approval of the Executive Board.

6. The Editor shall have full charge of the SAS Bulletin subject to review and approval of the Executive Board.

7. Any duty or responsibility delegated to any officer or to the Executive Board in these by-laws may be redelegated to the General Secretary of the SAS by a majority vote of the Executive Board. Any redelegation is subject to review by the Executive Board and may be rescinded by a majority vote of the Executive Board at any time.

#### ARTICLE VII: EXECUTIVE BOARD

1. Subject to the general directives and limitations imposed by the membership at the General Meetings, any Special Meeting, or by mail (traditional or electronic) ballot, the Executive Board shall have authority to execute on behalf of the Society all powers and functions of the Society, as defined in the Articles of Incorporation and these By-Laws.

2. The Executive Board may hold Special Meetings at the call of the President.

3. A Quorum of the Executive Board shall consist of a majority of the Officers of the Society.

4. Questions shall be decided by the Executive Board by a majority of the votes cast at any meeting or by mail ballot (traditional or electronic). In the case of a tie vote, the decision of the President shall be final. If a member of the Executive Board is unable to attend a meeting, the member may, by written proxy, appoint any active member of the Society to serve for that meeting. But no person by virtue of holding proxies shall have the right to cast more than one vote.

5. The President may on his/her own initiative, or shall at the written request of any member of the Executive Board, ask the Board to vote on specific questions by mail ballot (traditional or electronic). Ballots shall be mailed (traditionally or electronically) by the General Secretary or his/her designee, who shall specify on the ballots the date on or before which they are to be placed in the mail for traditional mail return, and the date on or before which they are to be electronically mailed for return to the General Secretary or his/her designee. This date shall be not less than fifteen (15) days from the date they were placed in the mail nor more than thirty (30) days from the date they were placed in the mail.

6. Reports of officers, representatives, delegates, committees, and agents shall be approved by the Executive Board. At the discretion of the Executive Board, these reports may be presented in full or in brief at the General Meeting.

7. The Executive Board shall act upon the budget provided by the General Secretary. A budget shall be submitted by the Executive Board to the General Meeting for approval.

8. Any member of the Executive Board may be removed from office by a two-thirds (2/3) vote of the Executive Board. Such vacated office shall be filled immediately in accordance with Article B, paragraph 6.

#### ARTICLE VIII: ELECTIONS

1. The Executive Board shall serve as the Nominating Committee for the SAS.

2. At least one name for the Office of President-elect be nominated by the Executive Board on or before the date determined by the Board in the year in which the terms of office of these officers shall expire.

3. Any current SAS member in good standing who has communicated to the SAS President on or before the determined date established in the year in which the terms of office will expire, shall be eligible for nomination to the specified position and will have their name placed on the ballot, along with the individual(s) nominated by of the Executive Board.

4. All prospective nominees must indicate in writing to the Nominating Committee their willingness to serve as an officer of the Society, subject to the provisions of these By-laws.

5. The list of nominees and a ballot for their election shall be mailed (traditional or electronic) to all active members of the Society in accordance with the provisions of Article VII, Paragraph 6 of these By-laws.

6. Each active member shall be entitled to vote for one candidate for each office. Voting shall be by mail (traditional or electronic) ballot. No identification of the voter shall appear on the ballot. Ballots shall be mailed (traditionally or electronically) to all active members of the Society. To be counted as votes, ballots must be returned to the General Secretary or his/her designee postmarked on or before a date specified on the ballot. The candidate for an office who receives the highest number of votes shall be declared elected to that office. In the event of a tie vote, the General Secretary shall see that a runoff election is held.

7. The General Secretary shall appoint, without review by the Executive Board, and whenever necessary, tellers who shall act with the General Secretary as an Elections Committee.

#### ARTICLE IX: MEETINGS

1. The Society shall hold General Meetings at times and places designated by the Executive Board. The attending members shall constitute a quorum. At this meeting, the business of the Society shall be transacted, papers and other matters of scientific interest presented, and symposia and discussions held.
2. Notice of the place and time of the General Meetings shall be mailed (traditionally or electronically) to all active members at least at least one (1) month in advance of the date of the General Meeting.
3. Special Meetings of the Society shall be called by the President at any time the Executive Board so directs. Any matter of business may be decided at a Special meeting, provided notice of such business was specified in the call. Special Meetings may not be called with less than sixty (60) days notice to all active members of the Society and all members of the executive Board.
4. The Regular Meeting of the Executive Board shall be held shortly before or during the General Meeting of the Society. The General Secretary or his/her designee shall be responsible for notifying all members of the Executive Board of the exact time and place of the Regular Meeting at least ten (10) days prior to its commencement.
5. Special Meetings of the Executive Board may be held at the call of the President and shall be held upon writing request of at least three (3) members of the Executive Board. Special meetings may not be called with less than fifteen (15) days notice to all members of the Board.
6. All matters of the business of the Society may be decided by means of a referendum vote by mail (traditional or electronic) ballot under conditions specific in these By-laws.

#### ARTICLE X: FINANCES

1. The fiscal year of the Society shall be set by the Executive Board so long as not inconsistent with the laws of the State of California.
2. The income from annual dues and from investments and other sources shall constitute the working fund of the Society, available for operating, publications, and other current expenses consistent with the purposes of the Society as the Executive Board may direct.
3. No financial obligation in excess of the funds available in the treasury shall be assumed by the Executive Board or by any officer on behalf of the Society except when approved by a two-thirds (2.3) vote of the membership of the Society present at a regular General Meeting or at a Special Meeting, provided that for the purpose of this section, estimated receipts from annual dues and other accounts receivable for the current year may be considered as available funds.

#### ARTICLE XI: DISPOSAL OF ASSETS

1. Upon the dissolution of the Society of Archaeological Sciences, whether voluntary or involuntary, after paying all of the liabilities of the Society, the Society shall dispose of its assets exclusively for the scientific and educational purposes set forth in the Articles of Incorporation and these By-laws by donating them to an institution or organization exempt from taxation under Paragraph 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of such future Internal Revenue law as may be in effect).

#### ARTICLE XII: AMENDMENTS

1. The Articles of Incorporation may be amended by a two-thirds (2/3) vote of the members present at a business meeting of the General Meeting or at a Special Meeting called in accordance with Article IX, Paragraph 3. The Articles of Incorporation may also be amended by mail (traditional or electronic) ballot provided that a proposed amendment is approved by two-thirds (2/3) of the votes cast.

2. These By-laws may be amended by a majority vote at a General or Special Meeting of the Society of by mail (traditional or electronic) ballot.

3. Amendments to the Articles of Incorporation or By-laws may be proposed by the Executive Board or by any ten (10) members of the Society. The proposed amendments shall be mailed (traditionally or electronically) to the members of the Society by General Secretary at least thirty (30) days before a General Meeting or sixty (60) days before a Special Meeting. In the case of a mail (traditional or electronic) ballot upon an amendment, members shall address ballots to the General Secretary or his/her designee and place them in the mail (traditional or electronic) so as to have them postmarked not more than thirty (30) days from the date they were mailed. An amendment shall go into effect immediately upon approval unless otherwise specially provided.

4. The provisions of the Articles of Incorporation shall be effective immediately upon adoption and shall supersede and nullify all previous constitutional enactments in conflict with them and all amendments and Provisions not mentioned herein.

5. The provisions of these By-laws, as amended, shall be effective immediately upon their adoption and shall supersede and nullify all previous enactments in conflict with them.